

# Board Briefs

From the Portsmouth City School District Board of Education  
REGULAR Meeting.....**March 22, 2007**

---

## RECOGNITION / SPECIAL PRESENTATIONS

- Recognized art work of **Chad Welch**, a fourth grade student at East Portsmouth Elementary School, and his art teacher, **Beth Erwin**.
- Recognized the following traffic scouts, from East Portsmouth Elementary School, who led the “Pledge of Allegiance”: **Andrew Cantwell; Dustin Foster; Megan Howard; Kira Huff; Brittany Keys; Abigail Leach; Bonita Lippse; Jeremy Toller; Cirrus Vassar; Kimberly Vassar; Tori Vaught; and Chad Welch** along with traffic scout supervisor **Beth Erwin**.
- Watched a **BEST Practice Presentation** PowerPoint from Debbie Call, Principal, East Portsmouth Elementary School, celebrating their first year in the new building.

## PERSONNEL CONSIDERATIONS

### A. Certificated

- Accepted resignations from the following employees: **Mary Baughman (Substitute Teacher); Ann Charles (PHS/PJHS Principal – Retirement); and Sue Schmidt (Teacher – Retirement)**.
- Employed the following individual as a **substitute teacher**, effective March 23, 2007: **Megan Wallace**.
- Approved the following **supplemental contracts**, effective the 2006-2007 school year: **Jani Evans** (Head girls track coach at PJHS); **Chad Hammond** (Head boys track coach at PJHS); and **Randy Nelson** (Assistant baseball coach at PHS).
- Approved the **appointment/reappointment** of the following non-licensed individuals, effective the 2006-2007 school year: **Brad Porter** (Assistant baseball coach at PHS) and **Charles Stanley** (Assistant softball coach at PHS).
- Adopted a **revised salary table booklet page** effective the 2006-2007 school year.
- Reported **for board information** a **change in status** for the following employee: **Aaron Polston** (Teacher – Active Status to Teacher – Military Leave of Absence, Without Pay, September 18, 2006 through March 14, 2007 and March 15, 2007 through March 13, 2008).

## B. Classified

- Approved a **change in status** for the following individuals: **John Bentley** (Daytime Head Custodian III – Pay Range 32 – Step 5 – Third Longevity Step to Nighttime Custodian I – Pay Range 29 – Step 5 – Third Longevity Step) and **Susan Scherer** (Cook I – Probationary Status to Cook I – Regular Status)
- Approved renewal of contract for **Jake Schneider** (HVAC Coordinator/Supervisor) for two years.
- Employed the following individual as a **substitute custodian**, effective March 23, 2007: **Amy Marting**.

## SUPERINTENDENT RECOMMENDATIONS

- Adopted the following **new and revised district policies**: **NEW: Treasurer's Contract; District Web Site Publishing; and Administering Medicines to Students (Use of Epinephrine Autoinjectors); REVISED: Administering Medications to Students; and Dispensation of Medications to Students, Medication Dispensation Form, Medication Log.**
- Adopted the **revised Dress Code Standards** effective the 2007-2008 school year.
- Adopted a **Resolution** supporting the District's request from the Ohio Department of Education for **Waiver Days of Instruction** for the 2007-2008 school year.
- Approved the **use of the Portsmouth district van** for staff transportation to the 2007 Convention for Exceptional Children on April 18-21, 2007.
- Adopted a **Resolution** supporting the **Getting It Right For Ohio's Future** campaign.

## TREASURER RECOMMENDATIONS

- Approved the **revised Five-Year Forecast and Notes** for FY-2007.
- Approved the **extension of the original contract** with **Clark, Schaefer, Hackett & Company**, an independent audit company, to audit the financial records of the Portsmouth district for fiscal period July 1, 2006 through June 30, 2007.
- Approved the **renewal of student medical accident insurance** coverage with **Guarantee Trust Life Insurance Company** to provide protection for all students during regular school sessions as well as in school-sponsored interscholastic sports.
- Adopted a **Resolution** authorizing the Treasurer or Superintendent and the Facilities Coordinator to negotiate terms of and execute purchasing agreements pertaining to the acquisition of properties in the boundaries of the new proposed athletic complex.

- Adopted a **Resolution** authorizing the Treasurer and Facilities Coordinator to conduct auctions for the sale of the following properties: **6135 Harding Avenue, Sciotoville (formerly Harding Elementary School site); 1729 Kinneys Lane, Portsmouth (formerly McKinley Elementary School site); 1409 Coles Blvd., Portsmouth (formerly Roosevelt Elementary School site); and 613 Campbell Avenue, Portsmouth (formerly Wilson Elementary School site).**

#### **CONSENT ACTION ITEMS**

- Approved **seven (7)** personal service contracts.
- Approved a total of **sixteen (16) volunteers.**
- Approved **monthly donations** totaling **\$14,785.00.**
- Approved the following routine financial reports and recommendations: ***Interim Revenues; February 2007 Management/Financial Data; Summary of February 2007 Bills; Appropriations (Budgets); and Fund-to-Fund Transfers.***
- Approved payment to **three (3) vendors** whose invoice **exceeded \$3,000.00.**

#### **INFORMATIONAL ITEMS**

- Acknowledged that ***“Take Your Children to Work Day”*** will be observed in the Portsmouth district on **Thursday, April 26, 2007.**
- Acknowledged an **increase** in milk prices effective March 1, 2007.