

Board Briefs

From the Portsmouth City School District Board of Education
Regular Meeting.....April 27, 2006

RECOGNITION / SPECIAL PRESENTATIONS

- Recognized artwork of **Hayley McGlone**, a fifth grade student at McKinley Elementary School, and her art teacher, **Alan Lute**.
- Recognized the following sixth grade traffic scouts from McKinley Elementary School for leading the “Pledge of Allegiance”: **Raven Holmes & Shae Cartee**. **Monte Kremin** is the Traffic Scout Supervisor at McKinley.
- Recognized the following PHS art students whose artwork was selected for inclusion in the Annual High School Art Show held at Shawnee State University: **Kristin Barber; Katie Click; Narada Harris; Sarah Leslie; Trisiti Mollett; Corey Morgan; Chelsea Walburn; and Joey Yarnell**. Their art teacher is **Sharee Price**.
- Recognized the following members of the Portsmouth High School Mock Trial Team for their success at district and state competition: **Marlita Cadogan** (Outstanding Witness/District Competition); **Howard Harcha IV** (Outstanding Attorney/District Competition); **Michael Phipps** (Outstanding Witness/District Competition); **Brittany Richter** (Outstanding Attorney/State Competition) and **April Timberlake** (Outstanding Attorney/District & State Competition). The following students were recognized for their participation in Mock Trial: **Elizabeth Hardin; Cecilia Purtee; Tyler Richburg; Brittany Stanley; and Julie Storts**. Legal advisors for the PHS Mock Trial Team were **Rusty & Maggie Miller**; teacher advisors were **Becky Duncan & Amy Keating**.
- Recognized Portsmouth High School senior **Troy Parker** for being selected to participate in the **Martin W. Essex School for the Gifted**.
- Recognized the following students for their participation and success in the **Power of the Pen Writing Competition**: **Kaitlyn Carter; Carrie Hall; Samantha Higgins; Kacee Mosley** (place 5th overall at regional competition and qualified for state competition with a Superior score); **Kimberly Rose; Ali Shultz; Alix Woodward; Hannah McGirt; Haley Morgan; Santana Shepherd; Lee Carr; Jacob Martin; David Pettit; Kayla Rodino; Ruthie Stanley; and Colton Wood**.
- Recognized the following students for winning and/or placing in the **Scottish Rite Essay Contest**: **Austin Patterson (First Place); Kasey Simpson (Third Place); and Kristina Watts (Runner-up)**. Their classroom teachers are **Bob Craft and Karen Green**.

- Recognized **Tami Mucha**, winner of the first annual **Cornelia McCall Mault Award**.
- Heard a BEST Practice presentation entitled, “A Look Back at McKinley’s History.”

PERSONNEL CONSIDERATIONS

A. Certificated

- Accepted the resignations from the following employees: **Julie Harris-Fain (Substitute Teacher); Judy Riley (Substitute Teacher & Tutor); and Josiah Young (Substitute Teacher)**.
- Approved the following **supplemental** contract effective the 2006-2007 school year: **Josh Shoemaker (Heads boys basketball coach at PHS)**.
- Employed the following individuals as **substitute teachers: Charles Gibson and Michael T. Hall**.
- Employed the following individual as a **tutor: Judy Riley**.
- Approved **continuing contract status** for the following teachers: **Mary Ellen Berry, Shelly Fannin, Twilite Pack and Shay Pennington**.
- Approved the appointment/reappointment for the 2006-2006 school year of **seventy-seven (77) teachers**.
- Approved the appointment/reappointment for the 2006-2007 school year of **eighty-nine (89) substitute teachers and thirty-five (35) tutors**.
- Recognized and commended **eighty-six (86) teachers** with continuing contracts.

B. Classified

- Accepted the resignations/retirement from the following individuals: **Alan Hughes (Aide I) and Marilyn Kallam (Aide I)**.
- Approved a **change in status**, effective the 2006-2007 school year, for the following employees: **Pam Allen** (Secretary-High School to Secretary-Principal/ Vice Principal at PHS/PJHS); **Cindy Birkhimer** (Secretary-Athletic & Dean to Secretary-Attendance & Discipline at PHS/PJHS); **Kim Bower** (Cook I – 7 Hours/Day to Cook 1 – 6 Hours/Day); **Trish Burke** (Aide 1 – Paraprofessional – Active Status to Aide 1 – Paraprofessional – Leave of Absence, Without Pay); **Bonnie Chabot** (Aide I – Paraprofessional – 185 Work Days/School Year to Aide I – Paraprofessional – 178 Work Days/School Year); **Richard Clark** (Custodian III to Custodian III-Grounds/Rover); **Ron Crawford** (Custodian III to Custodian III-Grounds/Rover); **Angie Davis** (Secretary-Guidance to Secretary-Student Services at PHS/PJHS); **Donna Davis** (Cook 1 – 4 Hours/Day to Cook I – 5 Hours/Day); **Sharon Dillow** (Aide I – Paraprofessional – Probationary Status to Aide I – Paraprofessional –

Regular Status); **Shirley Duncan** (Secretary-Elementary – Pay Range 20 – Step 5 – Third Longevity Step – 205 Work Days/School Year to Secretary-Reading First at Central Office [District] Pay Range 22 – Step 4 – Third Longevity Step – 225 Work Days/School Year); **Pam Ervin** (Secretary-Elementary to Receptionist/ Secretary at PES); **Faye Wheeler** (Aide I – Paraprofessional – 195 Works Days/School Year to Aide I – Paraprofessional – 178 Work Days/School Year); **Kathy Fairchild** (Cook 1 – 4 Hours/Day to Cook 1 – 5 Hours/Day); **Joe Freytag** (Custodian III to Custodian III-Grounds/ Rover); **Jane Heatherly** (Aide I – Paraprofessional - 185 Work Days/ School Year to Aide I – Paraprofessional – 178 Work Day/School Year); **Angie McGlone** (Cook 1 – 4 Hours/Day to Cook 1 – 5 Hours/ Day); **Gary Martin** (Custodian II – Page Range 30 – Step 5 to Custodian III-Head Night – Pay Range 32 – Step 4); **Sandy Merritt** (Secretary-Middle – Pay Range 21 – Step 5 to Secretary-Principal/ Vice Principal at PES – Pay Range 22 – Step 5); **Stephanie Miller** (Secretary-Elementary to Receptionist/Secretary at PHS/PJHS); **Cheryl Otworth** (Aide I – Paraprofessional – 185 Work Days/School Year to Aide I – Paraprofessional – 178 Work Days/School Year); **Connie Parker** (Cook I – 6 Hours/Day to Cook I – 7 Hours/Day); **Larry Pennington** (Custodian I – Pay Range 27 – Step 5 to Custodian I – Pay Range 29 – Step 4); **Linda Poage** (Aide II – Paraprofessional – 195 Work Days/School Year to Aide II – Paraprofessional – 188 Work Days/School Year Effective 2007-2006 School Year); **Kim Powell** (Aide I – Paraprofessional – Pay Range 12 – Step 1 – 7 Hours/Day – 178 Work Days/School Year to Cook I – Pay Range 4 – Step 3 – 4 Hours/Day – 184 Work Days/ School Year); **Linda Rigsby** (Secretary-Intermediate – Pay Range 21 – Step 5 to Secretary-Student Services at PES – Pay Range 22 – Step 5 – 225 Work Days/School Year); **Rita Rollins** (Cook I – 6 Hours/Day to Cook I – 5 Hours/Day); **Mark Rooney** (Custodian I – Pay Range 27 – Step 5 to Custodian I – Pay Range 29 – Step 4); **Jean Ruggles** (Cook I – 5 Hours/Day to Cook I – 6 Hours/Day); **Ray Spriggs** (Custodian I – Pay Range 27 – Step 5 to Custodian I – Pay Range 29 – Step 4); **Carl Tackett** (Custodian I – Pay Range 29 – Step 5 to Custodian III-Head Night – Pay Range 32 – Step 3); **Betty Thacker** (Aide I – Paraprofessional – Medical Leave of Absence 1-4-06 Thru End of 2005-06 School Year to Aide I – Paraprofessional – Medical Leave of Absence 1-4-06 Thru 3-26-06); **Robin Throckmorton** (Custodian I – Pay Range 27 – Step 5 to Custodian I – Pay Range 29 – Step 4); **Anita Tindall** (Secretary-Elementary – Pay Range 20 – Step 5 to Secretary- Principal at EPES – Pay Range 22 – Step 4); **Gloria Vice** (Aide I – Paraprofessional – 195 Work Days/School Year to Aide I – Paraprofessional – 188 Work Days/School Year Effective 2007-2008 School Year); **Regina Webb** (Aide I – Paraprofessional – Probationary Status to Aide I – Paraprofessional – Regular Status); **Pam Williams** (Aide III – Paraprofessional – 195 Work Days/School Year to Aide III – Paraprofessional – 188 Work Days/School Year Effective 2007-

- 2008 School Year); **and Jane Zeune** (Cook II – Pay Range 6 – Step 5 to Head Cook-Manager VI – Pay Range 10 – Step 2).
- Employed the following individual as a **substitute custodian**, effective April 28, 2006: **Robin Royal**.
 - Employed the following individual as a **substitute cook**, effective April 28, 2006: **Tanya Bailey**.
 - Approved the appointment/reappointment of the following non-teaching coach, effective the 2005-2006 school year: **Charles Stanley (Assistant softball coach at PHS)**.
 - Adopted new or revised **job descriptions**, effective April 27, 2006, for the following positions: **Bus Driver, Cook, Head Cook/Manager, Custodian I, Custodian II, Custodian III-Head Day/Night Custodian, Custodian III-Grounds/Rover, Maintenance, Paraprofessional, Receptionist/Secretary at PJHS/PHS, Receptionist/Secretary at PES, Secretary-Attendance & Discipline, Secretary-Principal at EPES, Secretary-Principal/Vice Principal at PJHS/PHS, Secretary-Principal/Vice Principal at PES, Secretary-Reading First, Secretary-Student Services at PJHS/PHS, and Secretary-Student Services at PES**.
 - Approved the employment, effective the 2006-2007 school year, of **eighteen (18) substitute aides, five (5) substitute bus drivers, twenty (20) substitute cooks, twenty-two (22) substitute custodians and eleven (11) substitute secretaries**.
 - Recognized and commended **twenty-three (23) aides-paraprofessionals, one (1) attendance officer, seven (7) bus drivers, nineteen (19) cafeteria employees, eighteen (18) custodians/maintenance employees, and nineteen (19) secretaries/executive assistants** who have completed their probationary status and who are serving in a continuing status for the 2006-2007 school year.
 - Approved ending **non-teacher (co-curricular) contracts of fifteen (15) positions** no later than the final day of the school year, with recommendations for the 2006-2007 school year to be made at a later date in accord with budget and needs.

SUPERINTENDENT RECOMMENDATIONS

- Adopted the following new/revised policies: **School Dances (revised); Promotion & Retention of Students (revised); Student Tardiness, Absence & Truancy (revised); and Wellness Policy (new)**.
- Approved a **Change Order** to J & H Reinforcing and Structural Erectors in the amount of **\$15,150.61** to provide and install, per district request, electric motors at five (5) overhead coiling doors at the new PHS/PJHS.
- Approved a **Change Order** to J & H Reinforcing and Structural Erectors in the amount of **\$11,280.76** to provide installation of softwood trim at miscellaneous locations, per district request, in the new PHS/PJHS.

- Approved a **Change Order** to Boone Coleman Construction, Inc., in the amount of **\$32,089.20** to provide additional asphalt and asphalt related work performed per prints and CTL report at the new PES.
- Approved a **Change Order** to Mechanical Construction Company in the amount of **\$10,333.00** to provide design clarification or correction by adding fire dampers to floor penetrations per RFP at “A” Wing at the new PHS/PJHS.
- Approved a **Change Order** to Mechanical Construction Company in the amount of **\$17,370.00** to provide design clarification or correction by increasing pipe size to labs in Area “B” to 1-1/4” diameter at the new PHS/PJHS.
- Approved **beginning and dismissal times** for students and teachers effective the 2006-2007 school year.
- Approved participation and cooperation with **Pilasco-Ross SERCC** for the 2006-2007 school year to provide proper programs and services for children with disabilities in our district.
- Approved annual **traffic scout trip** to Washington, DC for students from **McKinley Elementary School**.
- Approved **traffic scout trip** to Hershey, PA for students from **East Portsmouth Elementary School**.
- Authorized the Treasurer and Superintendent to finalize details and enter into Memoranda of Understanding between the Portsmouth district and the Scioto County JVS for the following **Tech Prep Vocational Programs: Project Lead the Way (pre-engineering); Financial and Risk Management; and Career Path for the Teaching Profession**.

TREASURER RECOMMENDATIONS

- Approved the **revised Five-Year Forecast and Notes** for FY-2006.
- Approved **student activity fund budgets** for the 2006-2007 school year.
- Approved **Stand Energy Corporation** as the **supplier of natural gas** for the district during the 2006-2007 school year.
- Approved the purchase of **1,000 new Dell computers** for the district.
- Approved the **filing of a counter complaint** by the Portsmouth City Solicitor on behalf of the school district regarding the filing of “Complaints on the Assessment of Real Property” by property owners to appeal taxes for properties located with the school district.

CONSENT ACTION ITEMS

- Approved **three (3) personal service contracts.**
- Approved monthly donations totaling **\$47,126.57.**
- Approved **out-of-state field trip** by Portsmouth High School Home Maintenance Class students to Greenup Dam Park, Greenup, KY.
- Approved the following routine financial reports and recommendations: **Interim Revenues; March 2006 Management/Financial Data; Summary of March 2006 Bills; Fund to Fund Transfers; and Appropriations (Budgets).**
- Approved **payment to two (2) vendors** whose invoice **exceeds \$3,000.00.**

INFORMATIONAL ITEMS

- Acknowledged a **decrease** in milk prices effective April 1, 2006.
- Acknowledged the district participation for the 2006-2007 school year in the South Central Ohio ESC **Entry Year Consortium.**
- Acknowledged participation in a **Partnership Agreement** with the **Scioto County JVS** to provide **Nurse Aide training** for district employees at a discounted cost.