

BOARD BRIEFS

From the Portsmouth City School District Board of Education
REGULAR Meeting.....June 26, 2008

PERSONNEL CONSIDERATIONS

A. Certificated

- Accepted resignations from the following individuals, effective the dates indicated: **Kristi Caudill (August 18, 2008)**; **Angie Mercer (Retirement – June 30, 2008)**; **Shay Pennington (August 18, 2008)**; and **Beverly Radabaugh (Retirement – June 30, 2008)**.
- Approved a **change in status** for the following individuals: **Curt Clifford** (Teacher – Master’s Degree – Step 28 to Teacher – Master’s Degree – Step 28 – Special Education Stipend); **April Deacon** (Teacher – Bachelor’s Degree – Step 5 to Teacher – Master’s Degree – Step 5); and **Dana Pollock** (Teacher – Continuing Contract – 183 Days to Assistant Principal – 1 year contract).
- Approved a **change in funding status** for the following individuals: **Betsy Fannin** (Director – 40% Title I / 10% Early Childhood/Preschool / 50% Reading First-Ohio Grant to Director – 25% Reading First-Ohio Grant / 25% Poverty Based Assistance / 50% Title I); **Debra McGinnis** (Assistant Principal – 100% Literacy Improvement Grant to Assistant Principal - 32½% Literacy Improvement Grant / 67½% General Fund); and **Tom Walker** (Director – 50% General Fund / 50% IDEA-B to Director – 75% IDEA-B / 25% General Fund).
- Approved **supplemental contract** for the following individual, effective the 2008-2009 school year: **Jeanie Begley** (Additional guidance service); **Becky Blume** (Additional data manager/resource coordinator service); **Jane Brandel** (Additional data manager/resource coordinator service); **Shawn Brehm** (Additional instrumental music service); **Beth Burke** (Additional guidance service); **Curt Clifford** (Head football coach/weightlifting at PHS); **Jeff Crum** (Additional guidance service); **Kathy Darnell** (Additional home economics service); **Chris Duncan** (Head football coach at PJHS); **Sally Gower** (Additional vocal music service); **Gayle Hopkins** (Additional librarian services); **Rick Hopkins** (Head volleyball coach at PHS); **Dave Huffman** (Additional librarian services); **Maria Jolly** (Additional speech therapist services); **Amy Keating** (Girls tennis coach at PHS); **Lindsey Kegley** (Additional literacy specialist service); **Arthur Lard** (Volleyball coach at PJHS); **Valerie Lard** (Additional speech therapist service); **Stacey Manchester** (Co-seventh & eighth grade cheerleader sponsor at PJHS); **Liz Mounts** (Additional P.E.P. service); **Kris Newman** (Additional P.E.P. service); **Tiffany Newsome** (Cheerleader sponsor at PHS); **Jeff Nickel** (Head girls basketball coach at PHS); **Michele Rhea** (Additional guidance service); **Melissa Rodbell** (Additional speech therapist service); **Judy**

Sanders (Additional home economics service); **Myra Shields** (Additional guidance service); **Josh Shoemaker** (Cross country coach at PHS and Head boys basketball coach at PHS); **Betty Spriggs** (Additional literacy specialist service); **Helen Wells** (Additional drug free grant coordinator service and Additional school nurse service); and **Becky Wrage** (Additional literacy specialist service).

- Approved payment, effective the 2008-2009 school year, of **\$2,000 yearly stipend**, per negotiated agreement, for having Master's Degree plus 15 semester hours beyond issuance of Master's Degree to the following individual: **Debbie Call**.
- Approved revised **Salary Table Booklet Pages** effective the 2008-2009 school year.

B. Classified

- Accepted resignation from the following individuals, effective dates indicated: **Jimmie Lewis** (May 30, 2008) and **Patty McCallister** (August 19, 2008).
- Approved a **change in status** for the following employees: **Dave Hall** (Custodian III-Grounds Rover – 120 days probationary period to Custodian III-Grounds Rover); **Carl Keller** (Bus Driver – Probationary Status to Bus Driver – Regular Status); **Diane Lafferty** (Bus Driver – Probationary Status to Bus Driver – Regular Status); and **Susan Thuma** (Receptionist/Secretary – Probationary Status to Receptionist/Secretary – Regular Status).
- Approved the **appointment/reappointment**, effective the 2008-2009 school year, of the following non-licensed individuals: **Jennifer Bratchett** (Co-seventh & eighth grade cheerleader sponsor at PJHS); **Brenda Musser** (Swimming coach at PHS); and **Charles Stanley** (Assistant volleyball coach at PHS).

SUPERINTENDENT RECOMMENDATIONS

- **Ratified settlement agreement** issued by The Midwestern Indemnity Company and authorized Treasurer to apply District's deductible of \$2,500 to the settlement.
- Approved the **Agreement for Interpretation Services** with the Deaf Services Center, Inc., Community Services for the Deaf and Hard of Hearing.
- Approved the **SCOCA EMIS Services Agreement** for the 2008-2009 school year with the South Central Ohio Computer Association.

TREASURER RECOMMENDATIONS

- Approved the **final Annual Appropriations** at the fund level for the 2007-2008 school year.
- Approved the **final Amended Official Certificate of Estimated Resources** at the fund level for the 2007-2008 school year.
- Approved the **Certificate of the Total Amount from All Sources Available for Expenditures, and Balances** for the 2007-2008 school year.
- Approved the **2008-2009 temporary appropriations** at the fund level.
- Approved **renewal** of the **student accident insurance** with Guarantee Trust Life Insurance Company for the 2008-2009 school year.
- Approved **renewal** of the **Scanning Services Agreement** with the 3SG Technology Co-Sourcing for the purposes of imaging the 2006-2007 budgetary vouchers and attached documentation and for document destruction thereafter.
- Approved participation agreement for the **Ohio School Boards Association Workers Compensation Group II** program for the 2008-2009 school year.
- Approved **renewal** of district's **liability/property insurance** through the Indiana/Ohio Casualty Company, who provided the best/lowest bid.
- Approved the **Auditor of State's Memorandum of Agreement** with **Caudill & Associates, CPAs**, who submitted the best/lowest bid, to provide audit services for fiscal period July 1, 2008 through June 30, 2010.
- Approved **renewal** of contract with the **Local Government Services Section of the Office of the Auditor of State** to assist Treasurer's Office in compilation of the Comprehensive Annual Financial Report (CAFR) for fiscal years ending June 30, 2008, 2009 and 2010.
- Authorized the Treasurer to make **reimbursement** to Kathy Amburgey (mother of student Joe Amburgey) for expenses incurred for registration, lodging and transportation) while **Joe represents the district at the National History Day Competition** June 15-19 at the University of Maryland.
- Approved a **Resolution** to participate in the **Scioto Foundation's UCAN Program**, which provides scholarships through the establishment of an endowment fund under the name of **Portsmouth High School Scholarship Endowment Fund**.
- Approved a **403(b) tax deferred annuity program resolution** to permit contract exchanges and authorize the district's Treasurer to be the authorized signatory on behalf of the district.
- Approved the **Vendor Certification Agreement** to be used for all participating 403(b) providers and authorized the district's Treasurer to be the authorized signatory on behalf of the district.
- Authorized the Treasurer to engage **ING Financial Advisors** to provide services in the administration of Section 403(b) of the Internal Revenue Service Code, at no cost to the district.
- Approved a **resolution to adopt a written plan for the district's 403(b) tax deferred annuity program**.

- Approved the utilization of **ING National Trust and ING Financial Advisors, LLC**, as an agent to serve as common remitter for purposes of receiving plan remittances consisting of the collection of (i) plan remittance amounts including payroll deductions on behalf of plan participants transferred by the District and (ii) the grouped participating data records related to the remittance amounts for purposes of dividing and forwarding the appropriation portion of each remittance amount and accompanying data to the applicable providers under the plan as directed by the Treasurer.
- Approved the designation of **public depositories and awarding of public moneys to such designated depositories** for period September 1, 2008 to and including August 31, 2013.

CONSENT ACTION ITEMS

- Approved **eighteen (18)** personal service contracts.
- Approved **monthly donations** totaling \$660.00.
- Approved the following routine financial reports and recommendations: ***Interim Revenues; May 2008 Management/Financial Data; Summary of May 2008 Bills and Payment to Vendors Whose Invoices Exceed \$3,000.***
- Approved **reimbursement to fifty-seven (57) EPE and PES teachers** for participation in the Surveys of Enacted Curriculum (SEC) professional development during the 2007-2008 school year.

INFORMATIONAL ITEMS

- Acknowledged the receipt of a **grant** from the ***Harold S. Micklethwaite Fund*** of the Scioto Foundation in the amount of **\$1,000.00** to be used for expenses associated with Advanced Placement testing.
- Acknowledged the vendors who submitted the best/lowest quotation for providing **bread and dairy products** to the school district for the 2008-2009 school year.
- Acknowledged the success of **sixteen PHS juniors and seniors** who participated in the **Region 15 Dual Credit Partnership** during the 2007-2008 school year, **earning a total of 62 semester hours of college credit** at no cost to the student or the school district.