

Board Briefs

From the Portsmouth City School District Board of Education
Regular Meeting.....June 28, 2007

RECOGNITION / SPECIAL PRESENTATIONS

- Recognized the **Portsmouth High School Baseball Head Coach, Doug Poage**, for being named the **SEOAL Coach of the Year**.
- Recognized the following members of the **Portsmouth High School Baseball Team** for all-team and all-district honors: **John Harcha** (All-SEOAL Team and All-District First Team); **Matt Harcha** (All-SEOAL Team); **Steve Taylor** (All-SEOAL Team and All-District Second Team); and **John Walker** (All-SEOAL Team and All-District Second Team).
- Recognized the students and staff members of Portsmouth High/Junior High School, Portsmouth Elementary School, and East Portsmouth Elementary School for winning award level “**Gold**” in the **Buckeye Best Healthy School Award Program**. This program recognizes those Ohio schools whose policies and practices reflect a high priority on healthy outcomes for children.

PERSONNEL CONSIDERATIONS

A. Certificated

- Accepted the **resignation** from the following employees: **Beulah Bowling** (**Substitute Teacher – Effective June 25, 2007**) and **Jeremy Clark** (**Elementary Teacher – Effective August 22, 2007**).
- Approved a **change in status** for the following individual: **Julie Horn** (**Teacher – Five Years Training – Step 13 to Teacher – Master’s Degree – Step 13**).
- Approved the following individuals for **supplemental contracts** effective the 2007-2008 school year: **Jeanie Begley** (Additional guidance service); **Becky Blume** (Additional data manager/resource coordinator service); **Beth Bradshaw-Burke** (Additional guidance service); **Jane Brandel** (Additional data manager/resource coordinator service); **Shawn Brehm** (Additional instrumental music service); **Linda Browne** (Additional Even Start coordinator service); **Jeff Crum** (Additional guidance service); **Kathy Darnell** (Additional home economics service); **Sally Gower** (Additional vocal music service); **Gayle Hopkins** (Additional librarian service); **Dave Huffman** (Additional librarian service); **Maria Jolly** (Additional speech therapist service); **Lindsey Kegley** (Additional literacy specialist service);

- Valerie Lard** (Additional speech therapist service); **Liz Mounts** (Additional P.E.P. service); **Kris Newman** (Additional P.E.P. service); **Michele Rhea** (Additional guidance service); **Melissa Rodbell** (Additional speech therapist service); **Judy Sanders** (Additional home economics service and Senior class sponsor at PHS); **Myra Shields** (Additional guidance service); **Betty Spriggs** (Additional literacy specialist service); **Helen Wells** (Additional drug free grant coordinator service and Additional school nurse service); and **Becky Wrage** (Additional literacy specialist service).
- Adopted the following **revised** job description: **Transition Facilitator of Special Needs Students.**
 - Approved revised **Salary Table Booklet pages** effective the 2007-2008 school year.
 - Approved payment to **Linda Cook** of the \$2,000 annual stipend for attaining a Master's Degree plus 15 semester hours beyond the issuance of her Master's Degree.
 - Approved the **negotiated contract** between the Portsmouth City Board of Education and the Portsmouth City Teachers' Association (PCTA) for **period July 1, 2007 through June 30, 2010.**

B. Classified

- Accepted the **resignation** from the following employee, effective July 31, 2007: **Cindy Birkhimer** (Secretary – Attendance & Discipline).
- Approved a **change in status** for the following individuals: **Trisha Burke** (Aide I – Paraprofessional – Leave of Absence, Without Pay, 2006-2007 School Year **to** Aide I – Paraprofessional – Leave of Absence, Without Pay, 2007-2008 School Year); **Shirley Duncan** (Secretary-Principal/Vice Principal – 205 Work Days/School Year **to** Secretary – Attendance & Discipline – 188 Work Days/School Year); **Rita Rollins** (Cook I – 5 Hours/Day **to** Cook I – 6 Hours/Day); and **Susan Scherer** (Cook 1 – 3 Hours/Day **to** Cook 1 – 4 Hours/Day).
- Approved the **appointment/reappointment** of the following non-licensed individuals, effective the 2007-2008 school year: **Pam Allen** (Junior class sponsor at PHS and Junior/Senior Prom sponsor at PHS) and **Charles Stanley** (Assistant volleyball coach at PHS).

SUPERINTENDENT RECOMMENDATIONS

- Approved out-of-state travel for the following teachers to attend the **Read Naturally Conference** in Charleston, WV, on July 18, 2007: **Shelly Fannin and Twilite Pack.**

- Approved the **SCOCA EMIS Services Agreement** for additional services provided by Craig Haney, EMIS Services Coordinator, for the 2007-2008 school year.
- Approved the **food service price schedule** for the 2007-2008 school year.
- Approved an agreement between the Portsmouth City School District and **Speakers Bureau, Inc.**, to provide of **Bill Page** as a motivational speaker for a district-wide professional development day on Tuesday, September 4, 2007.
- Approved the **Service Site Agreement** with **AppalCORPS*AmeriCorps** to host **three (3) reading tutors** at East Portsmouth Elementary and/or Portsmouth Elementary School during the 2007-2008 school year.

TREASURER RECOMMENDATIONS

- Approved the **final Annual Appropriations** at fund level for the 2006-2007 school year.
- Approved the **final Amended Official Certificate of Estimated Resources** at fund level for the 2006-2007 school year.
- Approved the **Certificate of the Total Amount From All Sources Available For Expenditures, and Balance** for the 2006-2007 school year.
- Approved the **temporary annual appropriations** at the fund level for the 2007-2008 school year.
- Approved the participation agreement for the **Ohio School Boards Association Workers Compensation Group II program** for the 2007-2008 school year.
- Approved the **revised Five-Year Forecast and Assumptions** for the 2006-2007 school year.
- Approved the **renewal proposal** from Indiana Insurance Company for **property liability and fleet insurance** for the 2007-2008 school year.
- Approved the **revised Telephone Services policy**.
- Approved participation in the **Commerce Bank Commercial Card Agreement** to allow participating vendors to be paid via a credit card system that interacts with the State Software, at an estimated cost savings to the district of \$24,000.00.
- Approved **maintenance agreement** with KONE, Inc. for complete maintenance of hydraulic elevators located at PHS/PJHS and PES.
- Approved Part I and Part II of an **Appraisal Agreement** with Valuation Engineers, Inc., to conduct a detailed fixed asset report (Part I) and to furnish an annual Re-evaluation update for a period of five years (Part II).
- Approved proposal from **Superior Office Services, Inc.**, to enter into a **36-month lease** for a **Canon copier** to replace the current Xerox copier located in the Central Office, at a cost savings per month on the base charge of \$782.05.

- Approved the ***Piracle Care Maintenance Plan*** contract for the 2007-2008 school year to provide continued maintenance and support for district's check writing software system.
- Approved **renewal** of the **student accident insurance** with Guarantee Trust Life Insurance Company for the 2007-2008 school year.

CONSENT ACTION ITEMS

- Approved ***four (4) personal service contracts.***
- Approved the following **volunteers** for the 2007-2008 school year: PHS Swim Team Coach, PHS Varsity Volleyball Coach, and EPE Parent Volunteers for the 2006-2007 school year.
- Approved monthly donations totaling **\$7,920.56.**
- Approved the following routine financial reports and recommendations: ***Interim Revenues; May 2007 Management/Financial Data; Summary of May 2007 Bills; Payment to Vendors of Invoices Exceeding \$3000; and Fund-to-Fund Transfers.***
- Approved **reimbursement** to teachers and support staff for participation in the following professional development sessions: ***Surveys of Enacted Curriculum (SEC); Comprehending Poetry; and Tech Tuesdays***