

Board Briefs

From the Portsmouth City School District Board of Education
Regular Meeting.....April 24, 2003

Prepared by: Jan Broughton, Supt.

RECOGNITION / SPECIAL PRESENTATIONS

- Recognized artwork of **Kiri Urbach**, a second grade student at Roosevelt Elementary School, and her art teacher, **Jill Johnson**.
- Recognized nine (9) members of **Brownie Troop 1275** who led the "Pledge of Allegiance", and troop leader, **Carol Cornett**.
- Recognized McKinley Elementary School sixth grader, **Owen Frazier**, for placing fourth in the Scioto County Spelling Bee held on March 22, 2003, at Shawnee State University.
- Recognized **David Pettit**, a fifth grade student at McKinley Elementary School, for winning first place in the District Science Fair conducted on March 29, 2003, at Shawnee State University.
- For the BEST Practice presentation, **Roby Bach, Principal, and Jennifer Holland, Teacher**, shared a power point presentation overview of Roosevelt Operations.

PERSONNEL CONSIDERATIONS

A. Certificated

- Accepted **resignations** from the following: **Anna Biggs (teacher retirement); Wanda Laack (Substitute Teacher & Tutor); Robert Locke (Substitute Teacher); Aimee Ramsey (Substitute Teacher); Daniel Trout (Substitute Teacher); and Cheryl Wright (Substitute Teacher)**.
- Approved a **change in status** for **Kristi Caudill** (from Five Years Training – Step 4 to Masters Degree – Step 4).
- Employed **Beth Rice** as Speech Therapist/Early Childhood Coordinator.
- Employed the following as **substitute teachers: Leslie Kinker; Cassie Morris; and Matthew Shanafelt**.
- Employed **Suzanne Keller** as a **Tutor**.

- Awarded supplemental contracts to the following: **Dale Foster (Assistant Baseball Coach at PHS for 2002-2003 School Year); and Curt Clifford (Head Football Coach at Portsmouth High School for 2003-2004 School Year).**
- Offered contract of employment to the following individual: **Angela Holmes (Principal – Two-Year Contract [2003-2005]).**
- Approved revised **Salary Table Booklet** pages, effective the 2003-2004 school year.
- Granted **Continuing Contracts** to the following teachers: **Kandee Brinkley; Jeffrey Freytag; Angela Holmes; Cynthia Neal; and Bonnie Sylvia.**
- Approved the **appointment/reappointment of 73 teachers** for the 2003-2004 school year.
- Approved the **appointment/reappointment of 107 day-by-day substitute teachers**, and **of 42 tutors** effective the 2003-2004 school year.
- Recognized and commended **88 teachers** who have received continuing contracts and who are serving in a continuing status with the district.
- Approved the ending of **non-teacher (co-curricular) contracts** be no later than the final day of the school year, with recommendations for contracts for the 2003-2004 school year be made at a later date.

B. Classified

- Approved a change in status from **Probationary Status** to **Regular Status** for **Patricia McCallister (Cook I).**
- Employed the following substitutes effective the 2003-2004 school year: **Mintha Hamrick (Aide & Secretary); Crystal Shepherd (Cook); and Sheila Toppins (Custodian).**
- Approved the appointment/reappointment, for the 2003-2004 school year, of **25 substitute aides, 8 substitute bus drivers, 26 substitute cooks, 20 substitute custodians, and 14 substitute secretaries.**
- Recognized and commended the following groups of employees who have completed their probationary status and are serving in a continuing status with the school district: **24 Aides; 7 Bus Drivers; 23 Cafeteria Employees; 20 Custodians, Maintenance and Kitchen Driver/Courier; 20 Secretaries; and one Student Attendance Services Coordinator.**
- Recognized the probationary status of **Marilyn Kay Johnson (Cook IX).**

SUPERINTENDENT RECOMMENDATIONS

- Approved **out-of-state athletic events** for Portsmouth High School
- Approved payment to **Tony Lavinder** for his participation in the district IVDL staff development sessions during the 2002-2003 school year.
- Approved acceptance of **Tech Equity Funding** in the amount of \$32,137.51 for FY2003 to be used for the enhancement of technology for district classrooms and services.
- Approved the acceptance of the **Funding Commitment Decision Letter** from **Universal Service Administrative Company (Erate)** for the 2002 Funding Year. The commitment funding is based on 85% discount for the school district.
- Approved purchase through Erate funding of a **new telephone system** which will be piloted in the administrative offices during the summer, and the purchase of NBX telephones for the district that are not covered by Erate funding. This purchase will reduce the number of phone lines from 120 to 23. Classrooms will be provided new telephones beginning Fall 2003.
- Approved the acceptance of the **Ohio SchoolNet Professional Development Funding** for FY2002-03, which is to be used for staff development in the area of technology.
- Approved the purchase of **two (2) 77 passenger Conventional School Buses**.
- Adopted a resolution **authorizing the Superintendent to initiate appropriation proceedings for the purpose of acquiring certain real property**.

TREASURER RECOMMENDATIONS

- Approved entering into a **Commercial Credit Card Company Agreement** with Fifth Third Bank.
- Approved the **Revised Fixed Asset Policy and Procedures**, which were updated to meet requirements for the new reporting model, GASB 34.
- Approved entering into a contract with the **Local Government Services Section of the Office of the Auditor of the State** to perform services for compiling the basic financial statements for FY2003.
- Approved **Student Activity Fund Budgets** for the 2003-04 school year.
- Adopted a resolution **Authorizing the President and Treasurer to Enter into a Retainage Escrow Agreement with U.S. Bank, N.A.**

CONSENT ACTION ITEMS

- Approved **thirty-five (35)** personal service contracts.
- Accepted monthly donations totaling **\$615.00**.
- Approved **two volunteer coaches (PHS Boys Tennis Team) and thirteen (13) PHS Boys Tennis Team Parent Volunteers**.
- Approved the following routine financial reports and recommendations: **Interim Revenues, March 2003 Management/Financial Data, Summary of March 2003 Bills, Transfers, Appropriations and Fund-to-Fund Transfers**.
- Approved payment to six (6) vendors whose **invoices exceeded \$1,000.00**.
- Approved **real estate purchase agreements** with three (3) property owners.

INFORMATIONAL ITEMS

- Acknowledged that Ohio North Central Committee has notified Ann Charles, Principal of Portsmouth High School, that Portsmouth High School will be recommended for the status of **accredited**.
- Acknowledged a **decrease in milk prices** effective April 1, 2003.