

Board Briefs

From the Portsmouth City School District Board of Education
Meeting..... June 26, 2003

- Recognized artwork of **Howie Crabtree**, an eighth grade student at Grant Middle School, and his art teacher, **Sandra Lattimore**.

PERSONNEL CONSIDERATIONS

A. Certificated

- Accepted resignations from the following employees: **Gabe Canary (Retirement); Jeff Freytag (Instrumental Music Instructor); Patricia Hendricks (Retirement – English Teacher); Elizabeth Vasquez (Substitute Teacher); and Bob West (Retirement – Student Services Facilitator/Teacher)**.
- Approved a change in status for the following individuals: **Richard Arthur (Five Years Training-Step 2 to Masters Degree-Step 2); Thomas Smith (change in funding status to County/City Plan); and Helen Wells (Change in Funding Status)**.
- Approved **supplemental contracts** for the 2003-2004 school year for the following employees: **Charles Burke (PHS Quiz Bowl Sponsor); Robert Craft (PHS Volleyball Coach); Dale Foster (Grant Middle School Head Football Coach); Sally Gower (Director of Musical at PHS and Director of Show Choir at PHS); Tammy Guthrie (Grant Middle School 7th & 8th Grade Cheerleader Sponsor); Tiffany Hickman (PHS Cheerleader Sponsor); Linda Howell (PHS Newspaper Sponsor); Art Lard (Athletic Director); Tony Lavinder (PHS National Honor Society Sponsor and Director of Play at PHS); and Doug Poage (Student Services Facilitator/Teacher at PHS)**.
- Approved the employment of the following **teachers**, effective the 2003-2004 school year: **Jeanie Begley (Guidance Counselor); Brent Howard (Guidance Counselor); Amy Keating (High School English); and Steven McGinnis (High School English)**.
- Approved the appointment/reappointment of the following non-teaching coaches for the 2003-2004 school year: **Pamela Allen (PHS Junior Class Sponsor and PHS Junior/Senior Prom Sponsor); Wendi Burns (PHS Assistant Volleyball Coach); and Anthony Maynard (PHS Head Soccer Coach)**.

- Rescinded the April 24, 2003 resolution pertaining to **Anna Biggs'** retirement date and to amend her date of retirement to become effective August 24, 2003.
- Rescinded the April 24, 2003 resolution pertaining to the employment of **Beth Rice** as **Speech Therapist/Early Childhood Teacher**.
- Approved **revised Salary Table Booklet pages** effective the 2003-2004 school year.
- Adopted the **job description** for the **District Athletic Director**, effective June 26, 2003.

B. Classified

- Accepted resignations from the following employees: **Mary Lore (Retirement – Cook VI) and Phyllis Vallance (Retirement – Bus Driver)**.
- Approved the appointment/reappointment of the following individuals for the 2003-2004 school year: **Kathleen Fairchild (Substitute Cook)**.

SUPERINTENDENT RECOMMENDATIONS

- Approved a resolution expressing an intent to award construction contracts and authorizing the President and the Treasurer to enter into said contracts for the **asbestos abatement at and demolition of Lincoln Elementary School**.
- Approved the hiring of **Professional Services Industries, Inc.** to provide technical assistance on behalf of the school district to BBL Construction Services in assessing the compliance and regulatory issues in the acquisition of property for the new facilities.
- Approved participation by staff members of PHS and Grant Middle Schools in a **professional development retreat** the end of July, 2003.
- Approved participation by staff members of Roosevelt Elementary School in a **professional development retreat** in early August, 2003.
- Approved district participation in the **South Central Ohio Entry Year Consortium**.
- Adopted the following **revised policies**: **BBFAA (Employment of a Member of the Family of a Board Member and Employment of a Member of the Family of a District Employee); and IGCH-P [Also LEC-P] (Administrative Procedures: Post Secondary Enrollment Options)**.
- Approved a resolution supporting the district's **Summer School Initiative**.
- Adopted and approved for purchase the **Scott Foresman Science** textbook for student use in grades 4 and 5.
- Adopted the district's **Continuous Improvement Plan**.
- Endorsed a grant application to the Scioto County Area Foundation requesting revenue to **restore and reframe** the **Woodi Ishmael** painting titled "**Plum Grove Church**", which is a painting of a young **Jesse Stuart**. The painting was originally commissioned by the PHS Class of 1968 and

donated to the school district as a gesture of their appreciation and affection for their high school experience.

TREASURER RECOMMENDATIONS

- Approved the **Annual Appropriations** for the 2002-2003 school year.
- Approved the **final Amended Official Certificate of Estimated Resources** for the 2002-2003 school year.
- Approved the **2003-2004 Temporary Appropriations** in accord with Ohio Revised Code.
- Authorized the Treasurer to make all transactions necessary to close FY2003.
- Approved two additional **Student Activity Fund budgets** for the 2003-2004 school year.
- Approved an **agreement/contract** with **Columbia Gas of Ohio, Inc.**, to abandon gas lines in the area of the new middle/high school facilities.
- Approved the **renewal of health, dental, vision and life insurance** for the 2003-2004 school year. The only increase was in the cost of health insurance with Anthem Blue Cross/Blue Shield which **increased 19.75%**.
- Approved the membership application and agreement to participate in the **Ohio School Boards Association Group Rating Program** for the 2003-2004 school year as provided under the Ohio Bureau of Workers' Compensation Laws.
- Approved use of the **SETBAL program** to close the fiscal year financial reports. SETBAL is a program that automatically adjusts appropriations to expenditures and estimates revenues to actual receipts.
- Approved the "**Aid to Construction**" **agreement** with **Columbia Gas of Ohio, Inc.**, to install a new natural gas line to feed the new middle/high school facility.

CONSENT ACTION ITEMS

- Approved sixteen (16) **personal service contracts**.
- Accepted monthly donations totaling **\$1,002.00**.
- Approved **Aaron MacDonald** as a **PHS Football Team Volunteer Coach**.
- Approved the following financial reports and recommendations: **Interim Revenues, May 2003 Management/Financial Data, Summary of May 2003 Bills, Transfers, Appropriations (Budgets) and Fund-to-Fund Transfers**.
- Approved payment to fourteen (14) vendors whose invoices **exceeded \$1,000.00**.
- Approved **Real Estate Purchase Agreements** with one (1) property owner in Phase II (site of PreK-6 downtown elementary facility).

- Approved **reimbursement** to 135 participants in eight (8) retreat and/or inservice sessions.

INFORMATIONAL ITEMS

- Acknowledged quotations for ***milk and dairy products*** and for ***bread products*** for the 2003-2004 school year.
- Acknowledged notification that three schools received recognition in the ***Governor's Buckeye Best Healthy School Awards Program: PHS (Gold); Grant Middle School (Recognition); and Wilson Elementary School (Recognition).***