

# Board Briefs

From the Portsmouth City School District Board of Education  
Meeting..... September 18, 2003

---

- Recognized artwork of **Lori Keaton**, a third grade student at Wilson Elementary School, and her art classroom teacher, **Jeri Hughes**.
- Recognized the following Cub Scouts of American Legion Post 23 Pack 48 for leading the "Pledge of Allegiance": **Kaleb Burchett, Adam Burroway, Cody Ford, Christopher Morgan, Joshua Nylund, Trey Payton, and Woodrow Workman**. **Brittani Rowland**, a Girl Scout Cadet, also assisted. Cubmaster is **Gayle Nylund**; Assistant Cubmaster is **Mike Roush**; and Cub Leader is **Jackie Burchett**.
- Recognized the following staff members for being selected recipients in the Portsmouth Daily Times "Reader's Choice Awards": **Judy Smith (#1 Best Teacher); Jennifer Shoupe (#2 Best Teacher); Curt Clifford (#2 Best Coach); PHS Football Team (#1 Best Football Team); and PHS Band (#2 Best High School Band)**.
- Recognized **Crystal McGinnis**, a senior at Portsmouth High School, for winning second runner-up in the Miss River Days Queen Pageant.
- Heard a report from **Mark Williams** on the status of the new telephone system for the district and Channel 25 (Portsmouth Education Network).

## PERSONNEL CONSIDERATIONS

### A. Certificated

- Accepted resignation/retirement from the following employees: **David Duncan (Substitute Teacher) and Sandra Lattimore (Teacher)**.
- Approved a **change in funding status** for the following teachers: **Karen Green; Kimberly Newman; and Betty Spriggs**.
- Approved a **change in status** for **Jeff Holmes (Master's Degree); Amy Keating (Five Years Training); Jill Johnson Kolar (Master's Degree); and Bonnie Sylvia (Master's Degree)**.
- Hired the following **substitute teachers: Justin Blume, Betty Coleman, Larry Duncan, Patricia Hendricks, Ted Newsome, and Rick Odle**.
- Approved the following **supplemental contracts** for the 2003-2004 school year: **Joe Albrecht (Head girls basketball coach at PHS); Tom Grashel (First assistant boys basketball coach at PHS); David Hopkins (Head eighth grade boys basketball at Grant); Ted Newsome (Freshman boys basketball coach at PHS); Jay Pendleton (Second**

*assistant boys basketball coach at PHS); Judy Sanders (Co-senior class sponsor at PHS); Tom Sanders (Co-senior class sponsor at PHS); and Buck Whitely (Head seventh grade boys basketball coach at Grant).*

- Hired **Sonia Llacer** as a *tutor*.

## B. Classified

- Approved a **change in status** for the following employees: **Sharon Dillow (Cook I – 4 Hours/Day) and Rita Rollins (Cook 1 – 5 Hours/Day)**.
- Employed **Willard Ash** as a **substitute custodian** effective September 8, 2003.

## SUPERINTENDENT RECOMMENDATIONS

- Approved a flat fee of **\$100.00 per month** for the typically developing students attending the preschool handicapped center-based class at Roosevelt Elementary School. The fee is to help offset the cost of supplies and snacks.
- Approved placing a **full-page ad** in the Portsmouth High School yearbook in support of the Class of 2004.
- Adopted the district **Organizational Chart for 2003-2004**.
- Adopted a **temporary** policy entitled **“Educational Cable Television Channel”**.
- Authorized the Superintendent and Treasurer to investigate the **establishment of a foundation** for the Portsmouth City School District, which would benefit students and staff members.
- Approved the purchase of **additional telephones and software** for classrooms from the Permanent Improvement Fund at an estimated cost of between \$75,000 and \$80,000. This action is part of the process in implementing a new telephone system funded by Erate, which does not cover the cost of individual telephones but does cover the cost of the service.
- Approved a request to provide staff development training opportunities entitled **“Tech Tuesdays”** throughout the 2003-2004 school year.
- Accepted a **donation of a 1997 Hyundai** from Dr. Jihad (Jay) Rishah which will be raffled as a fund raising event, with proceeds going to the Portsmouth City School’s Educational Foundation, when established, or the Portsmouth City School District Scholarship Fund.
- Voted to notify the Ohio Department of Liquor Control that they document the Board’s **objection to the issuance of a liquor permit** to Shree Hari 9, Inc. DBA K&G Market, 1806 8<sup>th</sup> Street, Portsmouth. The Board objects to the issuance of the permit but does not request a hearing.

- Approved awarding of quotations/bids to the following for the services noted: **Jett Fire Equipment Company (Fire protection equipment/services); Jim's Pest Control & Termite Service, Inc. (Pest control services); Portsmouth City Office Department of Sanitation (Rubbish/garbage removal); and Edwin H. Davis & Son, Inc. (Purchase of one 77-passenger conventional school bus).**

## TREASURER RECOMMENDATIONS

- Approved the **Amended Official Certificate of Estimated Resources** for the 2003-2004 school year.
- Approved the 2003-2004 **Permanent Appropriations** at the fund level.
- Approved payment to Larry Moore Sporting Goods for **three outstanding invoices** which were over one year old.
- Adopted a **resolution** authorizing up the \$15,000 from the Permanent Improvement fund for the **purchase of a passenger van** for non-exclusive use by the **Portsmouth Band Boosters** who will make equal monthly payments for three years for its use of the vehicle. After three years, the Board agrees to sell the van to the band boosters for \$1.00, conditioned upon receipt of the purchase price having been paid in full by the band boosters.

## CONSENT ACTION ITEMS

- Approved **thirty-six (36)** personal service contracts.
- Approved a total of **forty-seven (47) volunteers** for Harding Elementary School and Grant Middle School Volleyball Team.
- Approved the following routine financial reports and recommendations: **Interim Revenues, August 2003 Management/Financial Data, Summary of August 2003 Bills, Transfers; Appropriations (Budgets); and Advances/Loans.**
- Approved payment to **two (2)** vendors whose invoices **exceeded \$3,000.00.**
- Approved monthly **donations totaling \$20,000.00.**
- Approved the **Real Estate Purchase Agreement** with two (2) property owners.

## INFORMATIONAL ITEMS:

- Acknowledged district participation in Cooperative Special Education programs for the 2003-2004 school year.