

Board Briefs

From the Portsmouth City School District Board of Education
Regular Meeting.....August 19, 2004

RECOGNITION / SPECIAL PRESENTATIONS

- Recognized art work of **David Hudson**, an eighth grade student at Grant Middle School, and his teacher, **Alan Lute**.

PERSONNEL CONSIDERATIONS

A. Certificated

- Accepted **resignations** from the following employees: **Jennifer Moorhead (Substitute Teacher)**.
- Approved a **change in funding status** for **44** teachers.
- Approved a **change in status** for the following employees: **Molly Addis (Teacher – Teacher/Leave of Absence [without pay] for 2004-2005 school year); Bob Craft (Teacher – Bachelor’s Degree – Step 11 to Teacher – Five Years Training – Step 13); and Ted Newsome (Teacher – Bachelor’s Degree – Step 1 to Teacher – Five Years Training – Step 1)**.
- Employed the following **substitute teachers** for the 2004-2005 school year: **Jennifer Brown, Meghan Burke, Tom Church, Rocky Fields, Susan Fowler, Chris Gullion and Jim Kirsch II**.
- Approved the following **supplemental contracts** for the 2004-2005 school year: **Chuck Burke (First assistant football coach at PHS); Aaron Duncan (Assistant football coach at PHS); Dale Foster (Head football coach at PJHS); Chad Hammond (Assistant football coach at PHS); Brenda Musser (Facilitator of Special Education Services); Randy Nelson (First assistant football coach at PHS); and Ted Newsome (Fourth assistant football coach at PHS)**.
- Employed the following **teachers** for the 2004-2005 school year: **Mary Ellen Berry, Amy Keyser, Cassie Morris and Jennifer Ridolfi**.
- Approved **revised Salary Table Booklet** pages effective the 2004-2005 school year.
- Offered a one-year contract of employment to **Debbie Call** as **Interim Principal** at Harding Elementary School.
- Adopted a resolution to request from the Ohio Department of Education, Certification Department, a **temporary principal certificate** for Debbie Call for the 2004-2005 school year, based on provisions of Ohio Revised Code 3319.01.

B. Classified

- Accepted **resignations** from the following employees: **Barbara Bolton (Aide I); Kathryn Gemperline (Substitute Aide & Substitute Secretary); Christy Stapleton Owens (Substitute Aide); and Sheila Toppins (Cook I).**
- Approved a **change in funding status** for the following employees: **Trisha Leightenheimer (100% General Fund to 100% IDEA-B) and Barbara Veazey (100% General Fund to 100% IDEA-B).**
- Approved a **change in status** for the following employees: **Cheryl Collier (Cook I – Pay Range 4 – Step 2 to Aide I – Pay Range 5 – Step 2); Donna Davis (Cook I – Pay Range 4 – Step 5 – Second Longevity Step to Cook I – Pay Range 4 – Step 5 – Third Longevity Step); Patricia McCallister (Cook I – Pay Range 4 – Step 3 to Aide I – Pay Range 5 – Step 3); Larry Pennington (Kitchen Driver/Courier – Pay Range 8 – Step 5 – First Longevity Step to Kitchen Driver/Courier – Pay Range 8 – Step 5 – Second Longevity Step); and Karen Walker (Payroll Clerk – Pay Range 26 – Step 5 – First Longevity Step to Payroll Clerk – Pay Range 26 – Step 5 – Second Longevity Step).**
- Employed the following **non-teaching coaches** for the 2004-2005 school year: **Robbie Bratchett (Assistant football coach at PHS); Ronnie Howell (Assistant football coach at PJHS); Vance Lasswell (Assistant football coach at PJHS); Jennifer Matheny (Director of flag corps at PHS); and Brad Porter (Assistant football coach at PJHS).**
- Adopted a **revised job description** for **Secretary-Central Office/ Curriculum/Instruction.**

SUPERINTENDENT RECOMMENDATIONS

- Approved a **Locally Funded Initiative (LFI) Memorandum of Understanding** with the Ohio School Facilities Commission in the amount of \$56,308.00 for the following Scope of Work: (1) adding a wooden gym floor to the East Portsmouth Elementary School, (2) adding a resilient gym floor to the Downtown Portsmouth Elementary School, and (3) adding sound reinforcement to the 6th grade classrooms in both elementary buildings.
- Adopted **new textbooks** in Math (7th & 8th Grade), Science (6th Grade), and Social Studies (6th Grade).
- Approved changes in the **beginning and dismissal times**, effective the 2004-2005 school year, for students and teachers.
- Adopted the following **new policy: GCQB – Professional Research and Publishing.**

- Adopted the following **revised** district handbooks for the 2004-2005 school year: **Latch Key Program Handbook and Early Childhood Parent Handbook.**
- Adopted the **revised Kindergarten Progress Report.**
- Adopted the **new Student Directory Information Denial Form.**
- Adopted a **Resolution Authorizing the President and Treasurer to Enter Into a First Amendment to the Agreement for Professional Design Services (Construction Manager Involved) with Tanner Stone & Company Related to the Ohio School Facilities Commission Classroom Facilities Assistance Program Project.**
- Approved payment of a stipend to the following staff members who participated in **Autism Training: Karen Conkle, Angie Criner, Carol Kennedy and Sue Roberts.**

TREASURER RECOMMENDATIONS

- Approved appointment of the following employees as **building cashiers** for the 2004-2005 school year: **Anita Tindall (Harding); Linda Rigsby (McKinley); Pam Allen (PHS); Sandy Merritt (PJHS); Pam Ervin (Roosevelt); and Stephanie Miller (Wilson).**
- Approved a **28-month lease agreement** with the Xerox Corporation for a new Xerox copier at a savings of **\$282.01 per month** from the previous lease.

CONSENT ACTION ITEMS

- Approved **sixteen (16) personal service contracts.**
- Approved monthly donations totaling **\$25.00.**
- Approved **twenty-eight (28) volunteers** for various athletic teams at Portsmouth High School.
- Approved **four (4) out-of-state** athletic contests for PHS Volleyball and PJHS Football.
- Approved the following routine financial reports and recommendations: **Interim Revenues; July 2004 Management/Financial Data; Summary of July 2004 Bills; and Appropriations.**
- Approved payment to **two (2) vendors** whose invoices exceeded \$3,000.00.
- Approved **reimbursement** to participants in the **Portsmouth High School/Portsmouth Junior High School Summer Retreat**, June 20-22, 2004 at Deer Creek Resort & Conference Center.

INFORMATIONAL ITEMS

- Acknowledged the receipt of the following **three (3) grants** to assist with funding for programs, supplies, etc.: **ACCESS Grant (Implementing Building-Based Collaborative Grants to Increase Access to and Progress in the General Curriculum for Students with Disabilities)**; **PBS Grant (Implementing Ohio's Positive Behavior Support Initiative)**; and **McKinney-Vento Homeless Assistance Grant (To provide resources for homeless students)**.
- Acknowledged the solicitation of quotations and award of bid for **district-wide pest control services for the 2004-05 school year to Jim's Pest Control & Termite Service, Inc.**
- Acknowledged the **tuition rate** for out-of-district students and for out-of-state students for the 2004-2005 school year.
- Acknowledged the establishment of **cash reserve/change funds** for the 2004-2005 school year.