

# Board Briefs

From the Portsmouth City School District Board of Education  
Regular Meeting.....August 16, 2007

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## PERSONNEL CONSIDERATIONS

### A. Certificated

- Accepted the **resignation** from the following employee: **Sharee Price** (Teacher – Effective 8/21/07).
- Approved a **change in funding status** for **thirteen (13)** teachers/administrators.
- Approved a **change in status** for the following individual: **Leslie Rickman** (Teacher – Master’s Degree – Step 3 **to** Teacher – Master’s Degree – Step 4).
- Employed the following individuals as **substitute teachers**, effective the 2007-2008 school year: **Ryan Adkins; Megan Ball; Cassandra Block; Amanda Chamberlin; George Essman; Lana Hauth; Justic Isaac; Claire Miller; Greg Pate; Cassandra Simon; Amber Stepp; David Surrey; Brenda Willis; Charles Wills; and Suzanne Woods.**
- Approved the following individual for a **supplemental contract** effective the 2007-2008 school year: **Becky Wrage** (Traffic scout supervisor at EPE).
- Employed the following individuals as **teachers**, effective August 22, 2007: **Jordan Click; Abby Hughes; Caroline Miller** (temporary assignment due to full-time employee on military leave of absence); **Tracy Pendleton; and Jason VanDeusen.**
- Approved **revised Salary Table Booklet pages**, effective the 2007-2008 school year.
- Approved payment to **Pam Cartee** of the \$2,000 annual stipend for attaining a Master’s Degree plus 15 semester hours beyond the issuance of her Master’s Degree.

### B. Classified

- Accepted the **resignation** of the following employee: **Tennie Lee Dials** (Cook I – Effective 8/21/07)
- Approved a **change in status** for the following individuals: **Pam Ervin** (Secretary-Principal/Vice Principal – Pay Range 22 – Step 4 – First Longevity Step **to** Secretary-Principal/Vice Principal – Pay Range 22 –

- Step 4 – Second Longevity Step); **Amanda Grashel** (Central Office Secretary – Pay Range 25 – Step 5 – 260 Work Days/School Year to Receptionist/Secretary – Pay Range 20 – Step 5 – 205 Work Days/School Year; **Dave Hall** (Nighttime Custodian I – Pay Range 29 – Step 5 – First Longevity Step to Daytime Head Custodian III – Pay Range 32 – Step 3 – First Longevity Step); **Ray Spriggs** (Nighttime Custodian I – Pay Range 29 – Step 5 – Second Longevity Step to Nighttime Head Custodian I – Pay Range 29 – Step 5 – Third Longevity Step); and **Betty Thacker** (Aide I – Paraprofessional – Medical Leave of Absence, Without Pay, October 26, 2006 through the 2006-2007 School Year to Aide I – Paraprofessional – Medical Leave of Absence, Without Pay, 2007-2008 School Year.
- Employed the following individual as a **bus driver**, effective August 21, 2007: **Jeff Burchett**.
  - Accepted the **disability retirement** by the School Employees Retirement System for **Janie Book**, effective January 1, 2007.

## **SUPERINTENDENT RECOMMENDATIONS**

- Approved **revised District Organizational Chart** for the 2007-2008 school year.
- Approved the following **revised policy**: GCQE – Network Privacy and Acceptable Use Policy for Staff Members.
- Adopted the **revised Student Code of Conduct** effective the 2007-2008 school year.
- Adopted a **Memorandum of Agreement** between the PCSD Board of Education and the Scioto County JVS Board of Education to provide the Career Technical Program **Marketing Education**.

## **TREASURER RECOMMENDATIONS**

- Approved the **tuition rates** for the 2007-2008 school year as established by the Ohio Revised Code.
- Approved the reappointment of **building cashiers** for the 2007-2008 school year.
- Approved the request from the Food Service secretary to write-off balances due from students for unpaid meals as per list generated from the new cash register system.
- Approved the engagement of **Squire, Sanders and Dempsey LLP** to serve as special counsel in connection with the proposed acquisition, improvement and financing of property that will serve as the new athletic complex.
- Approved the designation of **public depositories** for period September 1, 2007 to and including August 31, 2008.

## CONSENT ACTION ITEMS

- Approved ***twenty-one (21) personal service contracts.***
- Approved the following routine financial reports and recommendations: ***Interim Revenues; July 2007 Management/Financial Data; Summary of July 2007 Bills; Advances/Loans; Fund-to-Fund Transfers; and Payment to Vendors of Invoices Exceeding \$3,000.***

## INFORMATIONAL ITEMS

- Acknowledged the establishment of the ***cash reserve funds*** for school year 2007-2008 for athletics and food service.