

Board Briefs

From the Portsmouth City School District Board of Education
Meeting.....January 10, 2002

Prepared by: Jan Broughton, Supt.

BUDGET HEARING

- Reviewed tax budget for fiscal year ending June 30, 2003.

ORGANIZATIONAL MEETING

- Members of the **Portsmouth High School band performed** “The National Anthem,” and presented the “Pledge of Allegiance.”
- Elected **Clarence Parker** as President of the Portsmouth City School Board of Education.
- Elected **Dr. Lacey Curtis** as Vice-President.
- Elected **Tess Midkiff** as the legislative liaison to the Ohio School Boards Association.
- Elected **Tess Midkiff** as delegate and **Dr. George Pettit** as alternate to the Delegate Assembly of the 2002 Capital Conference of the Ohio School Boards Association.
- Elected **Clarence Parker and Ray Thompson** as board representatives to serve on the Scioto County Joint Vocational School Board of Education.
- Scheduled the following Board Meetings for 2002:

February	21	6:00 p.m.	Grant Middle School
March	21	7:00 p.m.	McKinley Elementary School
April	18	7:00 p.m.	Harding Elementary School
May	16	7:00 p.m.	Roosevelt Elementary School
June	27	7:00 p.m.	Wilson Elementary School
July	18	7:00 p.m.	Grant Middle School
August	15	7:00 p.m.	Grant Middle School
September	19	7:00 p.m.	Portsmouth High School
October	17	7:00 p.m.	McKinley Elementary School
November	21	7:00 p.m.	Harding Elementary School
December	19	7:00 p.m.	Roosevelt Elementary School

- Authorized the Treasurer to:
 - Request collection advances,
 - Invest funds,
 - Pay bills,
 - Sign all warrants,
 - Advance funds,
 - Commence procedures to borrow funds,
 - Withdraw and transfer Board funds,

- Establish cash reserve funds for the library, food service and the athletic program,
 - Establish and maintain a petty cash fund.
- Approved the following routine instructional matters:
 - Adopted, readopted, updated and revised various district handbooks/booklets (originals are on file in the Treasurer's Office and available for review upon request),
 - District participation in cooperative special education programs,
 - Payment of excess costs associated with special status programs inside and outside of Scioto County,
 - Declared it "impractical" to transport appropriate special status students by yellow school buses on regular routes,
 - Student, staff member and board member participation in appropriate local, county, state, regional, national and other such programs (all out-of-state travel must be prior approved),
 - Acknowledged status of district courses of student, textbooks, software, supplemental and testing materials,
 - District participation in the Ohio Department of Education Right to Read Program,
 - Staff representation to numerous categorical programs for calendar year 2002,
 - Approved the following routine business matters:
 - Pay for consultation services as deemed appropriate for the operation of the school district,
 - Consistency be maintained between the boundaries of the City of Portsmouth and the Portsmouth City School District,
 - Board of Education, school district and staff membership in appropriate national, state and local organizations,
 - Purchase of insurance to meet the needs of the district,
 - Procedures for obtaining quotes/bids, including development of specifications and legal advertisements,
 - Procurement of surplus materials from the General Service Administration through the Ohio Department of Education,
 - Building rental fee schedule,
 - Authorization for Superintendent to employ personnel to meet district needs which materialize between board meetings, then reporting same at the next regular meeting,
 - Superintendent appointments of district representatives to local, state and national agencies and organizations,
 - District participation in the National School Breakfast and Lunch Program,
 - Use of district copier by non-profit and other appropriate organizations at a rate of \$.10 per copy,
 - District participation with colleges and universities in student teaching and field experience programs.

REGULAR MEETING

PERSONNEL CONSIDERATIONS

A. **Certificated**

- Approved Medical Leave of Absence for **Paula Crawford**.
- Approved Maternity Leave of Absence for **Maria Jolly**.
- Approved the employment of the following substitute teachers: **Robert Bratchett II, Karen Gatlin, Ronald Mullins, Stephanie Wright**.
- Approved supplemental contract for **Linda Howell** to serve as Newspaper Sponsor at Portsmouth High School.

Classified

- Approved a change in status from Cook I to Temporary Aide I for **Donna Greene**.
- Approved a change in status from probationary status to regular status for Aides **Mark Rooney and Alberta Scherer**.

- B. Approved revision of a page in the Salary Table Booklet effective January 1, 2002.

SUPERINTENDENT RECOMMENDATIONS

- Accepted donations and approved volunteers.
- Approved waiver days of instruction for staff and students at Portsmouth High School and Grant Middle School.
- Approved participation in the Internship in Management Information Systems program with Shawnee State University (students will be assigned to work for the Portsmouth City School District to earn college credit in the area of technology).
- Approved personal service contracts for an **Even Start Helper/Early Childhood Program, Fiscal Services for the Treasurer's Office, Latch Key Provider, Reading & Writing Facilitation Workshop, and Reading Endorsement Coursework & Supervision for District Teachers**.
- Approved three out-of-state athletic events for the **Portsmouth High School** boys' varsity and junior varsity basketball teams.
- Approved the **Emergency Operations Plan** for the district.
- Approved **increase in the mileage reimbursement rate from 34.5 cents per mile to 36.5 cents per mile effective January 1, 2002**.
- Approved a **Board Work Session** on **Tuesday, January 29, 2002, at 7:00 P.M.** in Room 201 at Portsmouth High School.
- Approved a **Resolution Authorizing Issuance of Not to Exceed \$9,050,000 of Bond Anticipation Notes After Submission to Electors**.
- Approved a **Resolution Authorizing Issuance of Not to Exceed \$520,000 of Bond Anticipation Notes After Submission to Electors**.
- Approved entering into a contract with the following appraisers to work collaboratively as a team in providing appraisal services for the acquisition of property for the new facilities project: **Bob Gambill, John Kizer, Ken Rase, Sandy Sinclair, Sarah Veazey**.

TREASURER RECOMMENDATIONS

- Approved interim revenues of the **General Fund, Food Service and Auxiliary Services Non-Public Funds.**
- Accepted the December, 2001 **management/financial data.**
- Approved the **summary of December, 2001 bills.**
- Approved **transfers** necessary to address the needs of the district.
- Approved appropriations (budgets) for **Auxiliary Services Non-Public Fund/Notre Dame Elementary, Safety & Health Programs, and SchoolNet PHS Raising the Bar Grant.**
- Approved the **January Tax Budget** for the Fiscal Year 2002-03.
- Approved payment to the following vendors whose invoices exceed \$1,000:
Lawrence County Alternative School, Memo Board of Education (Educational Costs for Students at the Scioto County Juvenile Detention Center), Shawnee State University.