

Board Briefs

From the Portsmouth City School District Board of Education
ORGANIZATIONAL Meeting.....January 6, 2004

ORGANIZATIONAL MEETING

- Administered the **Oath of Office** to the three re-elected board members – Clarence Parker, Lacey Curtis and Ray Thompson – whose four-year term is from January 1, 2004 to December 31, 2007.
- Elected **Clarence Parker** as President of the Portsmouth City School Board of Education.
- Elected **Lacey Curtis** as Vice-President of the Board.
- Elected **George Pettit** as the legislative liaison to the Ohio School Boards Association.
- Elected **Tess Midkiff** delegate and **Dr. George Pettit** as alternate to the Delegate Assembly of the 2004 Capital Conference of the Ohio School Boards Association.
- Elected **Lacey Curtis** as Student Achievement Liaison to the Ohio School Boards Association.
- Elected **Ray Thompson** to the Scioto County Joint Vocational School Board of Education for a four-year term beginning January 1, 2004.
- President Parker announced appointments to the following standing committees of the board for calendar year 2004 and to the Organizational Meeting of 2005:
 - Audit/Finance Committee: **Dr. George Pettit, Chairperson**
Dr. Lacey Curtis, Vice-Chairperson
 - Business Committee: **Tess Midkiff, Chairperson**
Ray Thompson, Vice-Chairperson
 - Personnel/Instruction/Curriculum Committee (PIC):
Dr. Lacey Curtis, Chairperson
Clarence Parker, Vice-Chairperson
 - Co-Curricular Committee (Athletics, Music, Bands, Etc.):
Ray Thompson, Chairperson
Tess Midkiff, Vice-Chairperson

- Scheduled the following Board Meetings for 2004:

January	29	7:00 p.m.	Roosevelt Elementary School
February	19	7:00 p.m.	Wilson Elementary School
March	18	7:00 p.m.	McKinley Elementary School
April	29	7:00 p.m.	Portsmouth High School
May	20	7:00 p.m.	Roosevelt Elementary School
June	24	7:00 p.m.	Grant Middle School
July	15	7:00 p.m.	Grant Middle School
August	19	7:00 p.m.	Grant Middle School
September	16	7:00 p.m.	Harding Elementary School
October	21	7:00 p.m.	Wilson Elementary School
November	18	7:00 p.m.	McKinley Elementary School
December	16	7:00 p.m.	Portsmouth High School

- **Authorized the Treasurer to:**

- Request collection advances,
- Invest funds,
- Pay bills,
- Sign all warrants,
- Advance funds,
- Commence procedures to borrow funds,
- Withdraw and transfer Board funds,
- Establish cash reserve funds for the library, food service and the athletic program,
- Establish and maintain petty cash funds.

- **Approved the following routine instructional matters:**

- Adopted, readopted, updated and/or revised various district handbooks/booklets (originals are on file in the Treasurer's Office and available for review upon request),
- District participation in cooperative special education programs,
- Payment of excess costs associated with special status programs inside and outside of Scioto County,
- Declared it "impractical" to transport appropriate special status students by yellow school buses on regular routes,
- Student, staff member and board member participation in appropriate local, county, conference, state, regional, national and other such programs (all out-of-state travel must be prior approved),
- Acknowledged status of district courses of study, textbooks, software, and supplemental and testing materials,

- District participation in the Ohio Department of Education Right to Read Program,
- Staff representation to numerous categorical programs for calendar year 2004.

- **Approved the following routine business matters:**
 - Pay for consultation services as deemed appropriate for the operation of the school district,
 - Consistency be maintained between the boundaries of the City of Portsmouth and the Portsmouth City School District,
 - Board of education, school district and staff membership in appropriate national, state and local organizations,
 - Purchase of insurance to meet the needs of the district,
 - Procedures for obtaining quotes/bids, including development of specifications and legal advertisements,
 - Procurement of surplus materials from the General Services Administration through the Ohio Department of Administrative Services, and other agencies (private or governmental),
 - Building rental fee schedule,
 - Authorization for Superintendent to employ personnel to meet district needs which materialize between board meetings, then reporting same at the next regular meeting,
 - Superintendent appointments of district representatives to local, state and national agencies and organizations,
 - District participation in the National School Breakfast and Lunch Program,
 - Use by non-profit and other appropriate organizations or agencies who request permission to use the district photocopiers at a cost of ten cents (\$.10) per copy,
 - District participation in student teaching and field experience programs,
 - Approved the January Tax Budget for FY 2004-2005.