

# Board Briefs

From the Portsmouth City School District Board of Education  
Regular Meeting.....September 16, 2004

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## RECOGNITION / SPECIAL PRESENTATIONS

- Recognized art work of **Briana Foster**, a fifth grade student at Harding Elementary School, and her teacher, **Lanny Rice**.
- Recognized the 6<sup>th</sup> grade traffic scouts from Harding Elementary School for leading the “Pledge of Allegiance”.
- Recognized the following staff members and students who received recognition in the 2004 Portsmouth Daily Times “Reader’s Choice” Voting: **Bill Vest, #1 Best Teacher (6<sup>th</sup> Grade Teacher at McKinley Elementary School); Curt Clifford, #1 Best Coach (Head football coach at Portsmouth High School); P.H.S. Football Team, #1 Best Football Team; P.H.S. Basketball Team, #1 Best Basketball Team (Rick Hopkins, Head Coach); and P.H.S. Band, #2 Best Band (Shawn Brehm, Band Director)**.
- Heard a BEST Practice presentation by **Amy Stamper**, 4<sup>th</sup> grade teacher at Harding Elementary School, on “**Standards Masters**”.

## PERSONNEL CONSIDERATIONS

### A. Certificated

- Accepted **resignation** from the following employee: **Natalie Stanley (Substitute Teacher)**.
- Approved a **change in funding status** for **Helen Wells, School Nurse**.
- Approved a **change in status** for the following employees: **Amy Keyser (Teacher – Bachelor’s Degree – Step 1 to Teacher – Bachelor’s Degree – Step 1 – Special Education Stipend)**.
- Employed the following **substitute teachers** for the 2004-2005 school year: **Krista Ferguson; Frances Matthews; and Rachel Ramey**.
- Approved the following **supplemental contracts** for the 2004-2005 school year: **Amy Keyser (Seventh & eighth grade cheerleader sponsor at Portsmouth Junior High School); and Sue Schmidt (Power of the Pen sponsor at Portsmouth Junior High School)**.
- Employed the following **teacher** for the 2004-2005 school year: **Timothy Mosley**.

- Approved the **disability retirement of Mike Russell**, effective May 1, 2004.
- Approved **revised Salary Table Booklet** pages effective the 2004-2005 school year.

## B. Classified

- Approved a **change in funding status** for the following employees: **Trisha Leightenheimer (100% General Fund to 100% IDEA-B) and Barbara Veazey (100% General Fund to 100% IDEA-B).**
- Approved a **change in status** from **7 Hours/Day to 7.5 Hours/Day** for the following **secretaries: Pam Allen (High School Secretary); Cindy Birkhimer (Athletic & Dean Secretary); Shirley Duncan (Elementary Secretary); Pam Ervin (Elementary Secretary); Sandy Merritt (Middle School Secretary); Stephanie Miller (Elementary Secretary); Linda Rigsby (Intermediate Secretary); and Anita Tindall (Elementary Secretary).**
- Approved a **change in status** for the following employees to reflect a change from **Aide I to Aide I – Paraprofessional** status: **Janie Book; Teressia Bowen; Marcia Burns; Bonnie Chabot; Cheryl Collier; Mary Jo Coriell; Deb Dutiel; Corina Gilliland; Jane Heatherly; Anita Jenkins; Trisha Leightenheimer; Patty McCallister; Cheryl Otworth; Linda Poage; Linda Rawlins; Alberta Scherer; Betty Thacker; Barb Veazey; Gloria Vice; and Faye Wheeler.**
- Approved a **change of status** for the following employees: **Cindy Birkhimer (Athletic & Dean Secretary – Pay Range 20 – Step 5 – First Longevity Step to Athletic & Dean Secretary – Pay Range 22 – Step 4 – First Longevity Step); Donald Dillow (Custodian III – Pay Range 32 – Step 5 – First Longevity Step to Custodian III – Pay Range 32 – Step 5 – Second Longevity Step); Linda Poage (Aide II/Cataloger – Pay Range 7 – Step 5 – Second Longevity Step to Aide II – Paraprofessional – Pay Range 11A – Step 2 – Second Longevity Step); Robin Throckmorton (Cook – 3 Hours/Day to Cook – 4 Hours/Day); and Pam Williams (Aide I – Pay Range 5 – Step 5 – First Longevity Step to Aide III – Paraprofessional – Pay Range 33 – Step 1 – First Longevity Step).**
- Approved the **appointment/reappointment** of the following individuals: **Kathleen Fairchild (Cook I); Kimberly Powell (Cook I); and Joan Sparks (Cook I).**
- Employed the following individuals as **substitute cooks: Regina Ball; Patricia Craft; Leah Hill; Esther Howard; Kristi Jennings; and Lynn Shipley.**
- Employed **Justin Thuma** as a **substitute custodian.**

## SUPERINTENDENT RECOMMENDATIONS

- Approved the addition, for course credit, of a distance learning class at Portsmouth High School in ***American Sign Language***.
- Adopted the new ***Preschool Progress Report*** effective the 2004-2005 school year.
- Approved a minor revision in the ***Grading Systems*** policy, reflecting that effective the 2004-2005 school year, students in grades 6-8 taking ***Health or Keyboarding Classes*** will receive “S” and/or “U” instead of letter grades A-F.
- Approved attendance by the following staff members in the ***National Quality Education Conference (NQEC)*** to be held October 16-19, 2004 in Chicago: ***Michelle Colvin; Angie Finn; Laura Greenhill; Angie Holmes; Jeri Hughes; Charles Kemp; Janie Kremin; Angie Mercer; Twilite Pack; Dana Pollock; Kristi Toppins; Bill Vest; and Angie Wallace. Twilite Pack and Angie Mercer*** will join PQ Systems Consultant, Sally Duncan, as co-presenters for a session titled “Baldrige Koalaty Kid and Mathematics Standards”.
- Approved the continuation of ***Tech Tuesdays*** for the 2004-2005 school year.
- Approved a ***Change Order*** to J & H Reinforcing and Structural Erectors in the amount of \$41,545.72 for the New PK-6 East Portsmouth Elementary School.
- Approved payment of ***out-of-district mileage***, as needed, to ***surrogate parents*** required to attend IEP meetings on behalf of PCSD students.
- Approved a School Services Agreement with ***Security Voice, Inc.***, to provide and maintain a nationwide toll free 800 telephone monitoring service referred to as the ***Safe School Helpline®***. Approval of the contract is contingent on approval and receipt of grant funding to cover the expense.

## TREASURER RECOMMENDATIONS

- Approved renewal rates, which remained the same, for ***Anthem dental insurance*** for period October 1, 2004 through September 30, 2005.
- Approved the ***Amended Official Certificate of Estimated Resources*** for the 2004-2005 school year.
- Approved the ***2004-2005 Permanent Appropriations*** at the fund level.
- Approved an additional ***Student Activity Fund Budget*** for the 2004-2005 school year.

## CONSENT ACTION ITEMS

- Approved **twenty-seven (27) personal service contracts.**
- Approved **thirty-five (35) volunteers** for Harding Elementary School, McKinley Elementary School, PHS FCCLA Advisor, PHS Volleyball Team, and Wilson Elementary School.
- Approved monthly donations totaling **\$1,975.00.**
- Approved the following routine financial reports and recommendations: **Interim Revenues; August 2004 Management/Financial Data; Summary of August 2004 Bills; Advances/Loans; and Fund-to-Fund Transfers.**
- Approved payment to **six (6) vendors** whose invoices exceeded \$3,000.00.
- Approved the following staff members as **Lead Mentor and/or Mentors** for Entry Year Teachers: **Laura Greenhill; Jeanie Begley; Polly Bowman; Heidi Childers; Gayle Hopkins; Lesley Howard; and Aaron Polston.**
- Approved **two (2) Real Estate Purchase Agreements** in Phase III of the downtown facilities project.

## INFORMATIONAL ITEMS

- Acknowledged a **decrease in the lease amount** of the newly leased Xerox Copier due to a change for a model that uses 110V verses one that uses a 220V electrical outlet. The original leased copier was approved at the August, 2004 board meeting.
- Acknowledge district participation in **Cooperative Special Education Programs** for the 2004-2005 school year.