

# Board Briefs

From the Portsmouth City School District Board of Education  
Regular Meeting.....September 20, 2007

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## RECOGNITION / SPECIAL PRESENTATIONS

- Recognized creative talent of **Justin Ohm**, a seventh grade student at Portsmouth Junior High School, whose artwork was selected as the front cover of the board agenda, and his art teacher, **Alan Lute**.
- Recognized **Justin Ohm** for leading the “Pledge of Allegiance”.

## PERSONNEL CONSIDERATIONS

### A. Certificated

- Accepted the **resignations** from the following employees: **Megan Ball** (Substitute teacher); **Eunice Stephenson** (Teacher – Retirement Effective October 31, 2007); **Becky Wrage** (Traffic scout supervisor at EPE).
- Approved a **change in status** for the following individuals: **Aaron Duncan** (Teacher – 100% General Fund to 100% IDEIA-B); **Laura Greenhill** (Teacher – Five Years Training – Step 18 to Teacher – Master’s Degree – Step 18); **Amy Gerard** (Teachers – Five Years Training – Step 4 to Master’s Degree – Step 4); **Cassie Morris** (Teacher – Bachelor’s Degree – Step 4 to Teacher – Master’s Degree – Step 4); **Bonnie Sylvia** (Teacher – 100% IDEIA-B to 100% General Fund); and **Heidi Triggs** (Teacher – Five Years Training – Step 0 to Five Years Training – Step 1).
- Employed the following individuals as **substitute teachers**, effective September 21, 2007, unless otherwise noted: **Stephanie Boster; Erica Hall; Michele Imes** (Effective 2007-2008 School Year); **Alisa Jordan; Christopher Moore; Tyler Newman; Danelle Ober; Deana Payton** (Effective 2007-2008 School Year); **Grace Peach; Stacey Ratliff; Rebecca Seidel; Erin Spriggs; Kasey Thacker; and Brent Woodard**.
- Approved the following individuals for a **supplemental contract** effective the 2007-2008 school year: **Joe Albrecht** (Co-first assistant boys basketball coach at PHS); **Shawn Brehm** (Director of pep band at PHS); **Chuck Burke** (Quiz bowl sponsor at PHS); **Chris Cole** (Education channel program developer); **Sally Gower** (Director of musical at PHS); **Linda Howell** (Newspaper sponsor at PHS and PJHS); **Amy Keating** (Mock trial sponsor at PHS and Yearbook sponsor at PHS); **Monte Kremin** (Traffic Scout supervisor at PES); **Tony Lavinder** (National Honor Society sponsor at PHS); **Susan Leadingham** (Head teacher at EPE and

Traffic Scout supervisor at EPE); **Randy Nelson** (Co-first assistant boys basketball coach at PHS); **Klaire Purtee** (Yearbook sponsor at PES); and **Beth Williams** (Yearbook sponsor at EPE).

- Employed the following individuals as **teachers**, effective August 22, 2007: **Angela Byers; April Deacon; Corinna Smith; and Heidi Triggs.**
- Employed the following **tutors** effective the 2007-2008 school year: **Linda Browne** and **Wanda Laack.**
- Approved the following **non-teaching** coaches, effective the 2007-2008 school year: **Ali Hull** (Second assistant girls basketball coach at PHS); and **Aaron Smith** (Second assistant boys basketball coach at PHS).
- Approved payment to the following teachers of the **\$2,000 annual stipend** for attaining a Master's Degree plus 15 semester hours beyond the issuance of her Master's Degree: **Rick Arthur; Lesley Howard; Dana Pollock; and Amy Stamper.**
- Approved **revised Salary Table Booklet pages**, effective the 2007-2008 school year.

## B. Classified

- Accepted the **resignations** from the following employees: **Jeff Burchett** (Bus driver – Effective September 13, 2007) and **Carl Tackett** (Nighttime Head Custodian III – Effective September 30, 2007 [Retirement]).
- Approved a **change in status** for the following individuals: **Bonnie Chabot** (Aide I – Paraprofessional – 40% Early Childhood Special Education / 60% General Fund **to** Aide I – Paraprofessional – 25% Early Childhood Special Education – 75% General Fund); **Pam Ervin** (Secretary-Principal/Vice Principal – Pay Range 22 – Step 4 – Second Longevity Step – 205 Work Days/School Year **to** Central Office Secretary – Curriculum/Instruction – Pay Range 25 – Step 2 – Second Longevity Step – 260 Work Days/School Year); **Amanda Grashel** (Receptionist/Secretary – Pay Range 20 – Step 5 **to** Secretary-Principal/Vice Principal – Pay Range 22 – Step 5); **Kim Powell** (Cook I – Pay Range 4 – Step 4 – 5 Hours/Day – 184 Work Days/School Year **to** Aide I – Paraprofessional – Pay Range 12 – Step 1 – 7 Hours/Day – 178 Work Days/School Year); **Mary Salyers** (Cook 1 – 4 Hours/Day **to** Cook I – 5 Hours/Day); and **Susan Scherer** (Cook I – 4 Hours/Day **to** Cook 1 – 5 Hours/Day).
- Approved the **appointment/reappointment** of the following individuals: **Kim Eichenlaub** (Cook I – Effective August 21, 2007); **Angela Mills** (Cook I – Effective August 22, 2007); **Janice Grabeman** (Aide I – Paraprofessional – Effective August 27, 2007); **Susan Kemp** (Aide III – Paraprofessional – Effective August 29, 2007); and **Paulette Mitchell** (Aide I – Paraprofessional – Effective August 28, 2007).
- Employed the following individuals as **substitutes**: **Erica Hall** (Aide); **Aaron Smith** (Aide); **Keith Charles** (Bus Driver); **Anita Leslie** (Cook);

**Jamie Sutherland** (Cook); **Amel Dyer** (Custodian); and **Ricky Whisman** (Custodian).

## **SUPERINTENDENT RECOMMENDATIONS**

- Approved **revised District Organizational Chart** for the 2007-2008 school year.
- Approved the following **revised Student Dress Code** to reflect a minor change in the explanation of acceptable shirt length.
- Approved a change in the “rate of pay” for the following individuals employed at **substitute Latch Key Caregivers** to reflect compliance with the Ohio Minimum Wage Law.
- Adopted the **revised** procedures regarding bus discipline.
- Adopted the following **revised** policies: BDDGA – Public Records; GBE – Staff Health and Safety; and JECAA – Admission of Homeless Students.
- Approved the purchase of **one 77-passenger conventional school bus** from Miami Valley International.

## **TREASURER RECOMMENDATIONS**

- Approved the **renewal rates** of the **Medical Mutual Health Insurance Plan**, for period October 1, 2007 through September 30, 2008, per the negotiated agreement between the PCSD Board of Education and PCTA.
- Approved the **renewal rates** of the **Medical Mutual Health Insurance Plan** for **classified staff** based on the plan in place at the time of the last negotiated agreement, which ended August 31, 2007.
- Approved the **renewal rates** of the **Anthem Dental Plan**, effective October 1, 2007, for all certified staff and administrators.
- Approved the 2007-2008 **permanent appropriations** at the fund level.
- Approved the **Amended Official Certificate of Estimated Resources** for the 2007-2008 school year.
- Approved the 2007-2008 **billing services contract** with **Mecca-Tech, Inc.**, for term September 1, 2007 through August 31, 2010, to assist in the pursuit and recovery of Medicaid reimbursements for school-based health services.
- Approved a contract agreement with **Notre Dame High School and Notre Dame Athletic Association** to pay \$6,100 per year for the next six years for the balance owed for outstanding transportation services.

## CONSENT ACTION ITEMS

- Approved ***fifty-one (51) personal service contracts.***
- Approved monthly **donations** totaling **\$1,480.00.**
- Approved **180 parent volunteers** for Portsmouth Elementary School.
- Approved the following routine financial reports and recommendations:  
***Interim Revenues; August 2007 Management/Financial Data; Summary of August 2007 Bills; Advances/Loans; Fund-to-Fund Transfers; Refund of a Prior Year Expenditure; and Payment to Vendors of Invoices Exceeding \$3,000.***

## INFORMATIONAL ITEMS

- Acknowledged the ***stipend reimbursement*** to **23 teachers** who attended the Math Workshops conducted by Dr. Ed Thomas, Dimension 2000, on August 15, 16 & 17, 2007.